

Due Diligence Form For Claiming College Education Credits

(This form is not needed for claiming Student Loan Interest [1098-e])
(Please prepare a separate form for each student)

Name of Student: _____ Relationship to Taxpayer _____

Did the student complete a **bachelor's degree** before 2022? Yes No

Was the student enrolled at least half-time? Yes No

How many years was the American Opportunity Credit claimed for this student? _____

Who paid the 2022 education expenses? List all sources (student, parents, scholarship, VA benefits, GI Bill, employer reimbursement, savings account, etc.)

Please provide **documentation** for payment of tuition and related expenses – Form **1098-T, Student Accounting Record** from the college, and **receipts** for books and supplies.

Has the student ever been convicted of a felony possession/distribution of a controlled substance? Yes No

Taxpayer Signature and Date _____

Spouse Signature and Date _____